

A special meeting of the Town Board of the Town of Moreau was held on July 20, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York, for the purpose of discussing the Water District 1 Extension 2 bids and possible award of a contract, sewer information, and to discuss cemeteries and proposed rules & regulations and fees.

Supervisor Jenkins called the meeting to order at 7:02 p.m.

Town Board Members Present:

Tom Cumm Councilman
 Gina LeClair Councilwoman
 Preston Jenkins Supervisor

Town Board Members Absent:

Bob Prendergast Councilman
 Todd Kusnierz Councilman

Also Present: Jeanne Fleury, Town Clerk; Tim Burley, engineer for the Town from Burley and Guminiak; and Reed Antis, Town Resident

Supervisor Jenkins gave an overview on the purpose of the meeting.

Tim Burley began by giving the board information on sanitary sewer from the City of Glens Falls down Van Buren Street, Sisson Road, Bluebird Road and down Route 9 in the Town of Moreau. He gave information on a proposed target service charge, consumer price index, and funding scenario.

The consumer price index for one EDU is estimated at approximately \$586.00 per year.

The estimated cost for installation of sanitary sewer is \$4,354,000.00 and with soft costs (engineering, surveying and attorney fees) it is estimated at \$5,442,500.00.

This estimate was based on projected ultimate build out including vacant lands and reserve capacity for infill, the pairing of a six inch and eight inch force main and use of the pump station in the industrial park. Tim explained that Schermerhorn has installed a six inch line and when that is full we would switch to an eight inch line and when both are full then we would use both lines and at some point down the road we may need a twin river crossing to Glens Falls. The estimate was based on 2,000 EDU's. The 2,000 EDU's take into account projects already presented and vacant property. Tim explained that this is a "living document" and the town will have to keep track of development and the estimates could fluctuate. These are today's numbers.

Tim then went over the funding scenario as follows:

Construction of sewer force mains	\$4,354,000.00
Construction w/ soft costs	\$5,442,500.00
Estimated potential EDU connections	2,000
Transmission:	
Cost per EDU construction	\$2,177.00
Cost per EDU construction w/ soft costs	\$2,721.25
Treatment:	
Estimated connection fee for WWTP (City)	\$586.83
Potential System Connection Fee (SCF):	
Transmission	\$2,721.25
Treatment	\$586.83
Town Admin 10%	\$330.81
Total	\$3,638.89

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Tim noted that the above funding scenario is based on 2,000 EDU's. If there are actually less EDU's the price would go up.

The service connection fee includes transmission, treatment and administration costs. These fees need to be adjusted annually. We would also have to annually account for CPI increase in treatment cost buy-in. Town will want to review zoning compatibility along sewer route. Developers will fund construction within Town framework and developers will be eligible for some reimbursement of costs that exceed transmission. He gave this scenario on handout.

The estimate given for an individual to hook up to the sewer system was projected at \$7,000.00 to \$10,000.00. Property owners within the sewer district would not be required to hook up to the system.

Supervisor Jenkins stated that there is a developer who is very interested in hooking up to a sewer system along Route 9. This developer has plans to build on a 100 plus tract of land along Route 9. The developer has a major tenant interested already and he needs one more in order to move ahead with his plans. There is a potential for this developer to pay the cost to install the sewer lines in order to serve his property.

Tim Burley moved on to discuss the low bidder for Contract 2 of Water District 1 Extension 2.

Tim gave a breakdown of the DWSRF interest free loan, the engineering estimate, and the low bid on ductile iron pipe vs. pvc pipe, the low bid on a 300,000 gallon elevated water tank vs. a 250,000 gallon elevated water tank, and combination low bid on ductile iron pipe with a 300,000 gallon elevated water tank, ductile iron pipe with a 250,000 gallon elevated water tank, pvc pipe with a 300,000 gallon elevated water tank and pvc pipe with a 250,000 gallon elevated water tank.

The low bidder was Casale Excavating, Inc. Tim Burley checked their references and all references came back okay and they would use Casale again. In Tim Burley's opinion Casale is a responsible bidder and it was his recommendation to award contract 2 to Casale the low bidder on the distribution system with pvc pipe and C.B. & I. the low bidder on the 250,000 gallon elevated water tank.

Councilman Cumm asked Tim Burley to explain the pros and cons to pvc pipe vs. ductile iron pipe.

Tim Burley explained that pvc pipe is smoother and there is less friction loss. The town uses pvc pipes for water lines in parts of the town now. Ductile iron pipe requires different soil types than pvc pipe and they have to be wrapped. They are both of the same pressure class. There are different methods of constraint used between pvc pipe and ductile iron pipe. By constraint he means how the pipes fit together. Pvc is flexible and is installed in a bed of stone and ductile iron pipe is rigid and requires a soft bed of sand to be installed.

Discussion followed.

A motion was made by Councilman Cumm and seconded by Councilwoman LeClair to award Contract 2 of Water District 1 Extension 2 with the pvc pipe and alternates A, B, C to the low bidder Casale Excavating, Inc. in the amount of \$3,154,724.75 and authorizing the Town Supervisor to sign any and all necessary contract documents.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes

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Councilman Prendergast	Absent
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Cumm to award Contract 3 of Water District 1 Extension 2 for a 250,000 gallon elevated water storage tank to C. B. & I. the lower bidder in the amount of \$1,182,000.00 and authorizing the Town Supervisor to sign any and all necessary contract documents.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

This concluded the discussion on water and sewer.

Cemetery Rules and Regulations and Fees were discussed next.

The Town Clerk had obtained information from surrounding towns on cemeteries located in their towns and under the care of their towns including any rules and regulations and fee schedules that they had in place. As the result of her search the Town Clerk compiled a set of rules and regulations for the board to use as a starting point and she noted that the board could add or delete from this draft set of rules and regulations as they saw fit.

The Town Clerk suggested that the board consider deleting items 10, 12, 13 and 14 from the draft set of rules and regulations. These items all pertain to vaults and foundations and types of receptacles remains must be placed in for burial. She recommended that an item be included to replace these items that would read somewhat like this: "All burials shall be in accordance with statute." She suggested that the attorney for the Town be consulted as to what statutes are applicable and include the names and/or section numbers.

Supervisor Jenkins wondered if there are any deeds that can be produced to show ownership of lots.

Reed Antis stated that he has heard that there are, but no one has come forward and produced any.

Reed has done extensive research of this topic and he noted that in 1937 the Town was taking care of the Griswold Cemetery and there must have been a reason why, but he has been unable to find out why.

The Town Clerk advised that in the Town of Wilton a person can sell a cemetery plot that they own in a town owned/maintained cemetery, but the fee that they can charge is set by the Town Board.

The Town Clerk expressed concern over how the Town would regulate any rules and regulations adopted and fee schedules. How would the town know that a burial was taking place? Burial permits are not filed until after a burial has taken place. She stated that the funeral homes in the area could be notified of any rules and regulations and fee schedules adopted and the grave opener, Mike Lopez, could be notified. She also suggested signage be erected explaining the rules and regulations.

Reed Antis stated he would like to see some fees instituted to cover the cost of maintenance of the cemeteries by the Town. There are fourteen family cemetery plots in the Town of Moreau that need to be

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Maintained, and he explained the condition of several of them. He offered to help the board do research on what is needed to be done in the cemeteries.

Reed Antis mentioned a man named Joe Ferrannini who conducts seminars for a fee on cemetery preservation and monument conservation. He thought perhaps the town could do a little restoration each year until eventually everything gets restored in the cemeteries.

Reed Antis explained a little bit about the history of the Griswold Cemetery.

Reed mentioned that the Fortsville area residents seem to feel they have rights in the Griswold Cemetery. Griswold set the land aside for use as a cemetery without a charge years ago, but once the town started maintaining it, in his opinion, the free aspect went away. He said that if a group of people want to take a cemetery over and maintain it and buy it from the town then he would say let them.

Councilman Cumm suggested that perhaps a group of citizens could form a volunteer group who would help restore cemeteries.

Reed Antis said he could start publicizing that and see what happens. He suggested that the group could be called "Friends of Moreau Cemetery Committee" or something to that effect.

Discussion followed on data that is currently on file containing the different cemeteries in Moreau and their history and who is buried in them.

Supervisor Jenkins stated that there are two council people on the Town's cemetery committee already and they could try and form another committee comprised of citizens of Moreau and the first person to serve could be Reed Antis.

This concluded the discussion on cemeteries.

A motion was made by Councilman Cumm and seconded by Councilwoman LeClair to adjourn the special meeting at 9:05 p.m.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury
Town Clerk